

Change of contact details

Note:

- Use this form if you change your postal address, company or trading name, phone or fax numbers.
- Once completed, it should be sent to State Revenue Office by fax 03 9628 6222 or posted to GPO Box 1641, MELBOURNE VIC 3001

CURRENT CLIENT DETAILS

Current registered name

Current registration number

ACN

CHANGES TO CLIENT DETAILS

Please complete your changed details in the applicable spaces below. Please leave blank for any details which have not changed.

Changed postal address

State

Postcode

Changed client name

Changed trading name

Changed phone number

Changed fax number

Changed ACN

ACKNOWLEDGMENT

Signature

Date

Name

Position

Current fax number

Mail

State Revenue Office, GPO Box 1641, MELBOURNE VIC 3001

In person

State Revenue Office, Level 2, 121 Exhibition Street, Melbourne

Hours of operation: Mon, Tues, Thurs, Fri – 8.30 am to 4.30 pm **Wed – 8.30 am to 1.00 pm**

Website

www.sro.vic.gov.au

Email

sro@sro.vic.gov.au

Phone

13 21 61 (local call cost)

Fax

03 9628 6222