

**Information Privacy Act 2000**

All information collected by the SRO is protected by secrecy provisions in Acts administered by the SRO and in addition, personal information you provide to the SRO is protected by the *Information Privacy Act 2000*. Any information collected from you is only used for the purposes of the Acts administered by the SRO. Information (including personal information) is not disclosed to third parties unless authorised by law, or with your consent.

# Compliance Statement for Unclaimed Moneys in Victoria

I \_\_\_\_\_ of \_\_\_\_\_  
(Authorised officer) (Business name)

\_\_\_\_\_  
(ABN)

Declare that in compliance with section 11(1) and (2) of the *Unclaimed Moneys Act 1962* –

- a) A register for Unclaimed Moneys was established at our principal office or place of business in Victoria;
- b) All details of Unclaimed Moneys were entered into the register by March 31 in respect of the previous year and;
- c) All entries of individual amounts of \$200 or more, where the identity of the owner is known, have been advertised in the *Government Gazette*.

## SECTION 1 – TOTAL HELD

The total amount of Unclaimed Moneys held on 1 March in the previous calendar year was;

Amount: \$ \_\_\_\_\_

## SECTION 2 – TOTAL PAID TO RIGHTFUL OWNER

Total amount of unclaimed moneys, less any reasonable expenses, that have been paid to the rightful owners since 1 March of previous calendar year;

Amount: \$ \_\_\_\_\_

## SECTION 3 – REASONABLE EXPENSES

Total amount of reasonable expenses (in detail) deducted by the business from Unclaimed Moneys payable to the Registrar;

- 1. Bank fees, stationery and postage \$ \_\_\_\_\_
- 2. Advertising expenses – (*Government Gazette*) \$ \_\_\_\_\_
- 3. Other expenses determined by the Registrar \$ \_\_\_\_\_

→ Please specify:  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL EXPENSES \$ \_\_\_\_\_

## SECTION 4 – AMOUNT PAYABLE

Total amount of unclaimed moneys to be paid to the Registrar of Unclaimed Moneys;

Amount: \$ \_\_\_\_\_

**Note:** Amount payable (Section 4) equals total held (Section 1) less total paid to rightful owners (section 2) less total expenses (section 3).

## AUTHORISED OFFICER DETAILS

\_\_\_\_\_  
Name Position

\_\_\_\_\_  
Address of principal office or place of residence State P/code | | | |

\_\_\_\_\_  
Telephone Email

\_\_\_\_\_  
Signature of authorised officer Date

<b>By post</b> State Revenue Office, GPO Box 1641N, MELBOURNE VIC 3001	<b>Internet</b> www.sro.vic.gov.au
<b>In person</b> State Revenue Office, Level 2, 121 Exhibition Street, Melbourne 8.30am to 4.30pm Monday-Tuesday, Thursday-Friday; 8.30am to 1.00pm Wednesday	<b>Email</b> unclaimedmoneys@sro.vic.gov.au
	<b>Telephone</b> 13 2161 (local call cost)
	<b>Facsimile</b> 03 9628 6851